MS ECON GRADUATING STUDENTS’ CHECKLIST

If you plan to graduate this semester, this checklist will help you prepare for graduation.

☐ Review the Graduation Checklist on [http://graduation.tamu.edu/Graduating-Students/Graduation-Checklist](http://graduation.tamu.edu/Graduating-Students/Graduation-Checklist)
  - Generate a Degree Evaluation (this is your degree plan)
  - Application for Graduation
    - Deadlines: February 16, 2018 (or May 1, 2018 with Late Fee)
  - Proof of Enrollment/Degree Requirement Verification for Final Semester
  - Name in Commencement Program – FERPA Information
  - Check Your Graduation Status
  - Check for Any Outstanding Balances
  - Prepare for Graduation
    - Be sure to order your cap, gown and hood if you will be attending the Hooding Ceremony and Commencement Ceremony (or Graduation)
    - Non-attendance at Graduation
      - If you do not plan to attend the Commencement Ceremony and would like to have their diploma mailed to them or pick it up from the Registrar’s office must email degree-audit@tamu.edu from their official TAMU email account to make the request.

☐ Be sure you are meeting the minimum Grade Point Average (GPA) requirements
  - Minimum cumulative 3.0 on your transcript
  - Minimum cumulative 3.0 on your degree plan

☐ Complete an Exit Survey from the MS ECON Program
  - The link to the survey will be emailed to you one month before the semester ends

☐ RSVP to the Hooding Ceremony & Banquet
  - The link to this event will be emailed to you one month before the event date

☐ Optional Practical Training (OPT) Department Form (for International Students)
  - The deadline to request an OPT/CPT Department Form is April 6, 2018. You must email your advisor with your name and UIN for this request.