

# ECON 484 Internship



ECON 484 is open to ECON majors who have completed ECON 202, 203, 323, an additional ECON elective, has a 2.5 Cumulative GPA or higher, as well as a 2.5 GPA or higher in their Economics courses.

## ***Do all internships qualify?***

No. While most internships obtained through the Business Career Fair and the TAMU Career Center qualify, we want to confirm that you'll have the opportunity to gain career knowledge and transferrable skills through a professional level experience. Therefore, we look for internships that include professional development, practical application of theory, and a supportive work environment with opportunities in problem solving, research, client contact, teamwork, and more. See next page for details.

## ***How do I qualify?***

### 1) Obtain the following documentation

- Offer letter on company letterhead. Must include:
  - Your name.
  - Start and end dates of internship. Internship must fall within the semester you are taking the course.
  - Expected number of work hours/week. Minimum 10 weeks, 150 hours.
- Detailed job description. General work expectations and preferably a percentage breakdown of your specific duties
- *Submit an application/offer letter to Paula Verdegaal for review at paulav@tamu.edu*

### 2) If approved, follow all directions detailed in your approval letter/confirmation email

- Obtain syllabus and learn about assignments and submission process.

***\*Tuition and fees apply. In-absentia rate for internships 50+ miles from BCS.***

***\*See Student Business Services for tuition rates and due dates.***

# ECON 484 Internship



## ***What course assignments can I expect?***

You will create learning goals and objectives that you are expected review with your supervisor at the beginning of your internship and to write about and expand upon at the end of the semester in a final paper. You are also expected to turn in relevant current event write ups throughout the semester.

## ***What makes a qualifying internship for ECON 484?***

*It is the student's responsibility to request that the employer include the required information in the internship documentation.*

- Internship dates must fall within the semester you are taking the course, minimum of 10 weeks and 150 hours total work. (150-299 Hours can earn 3 credits, 300+ can earn 6 credits)
- Student must have daily contact and ongoing guidance in their duties by a practicing professional, receiving regular instruction and feedback, while also being allowed to use some independent judgment.
- The knowledge and experience gained should result from applying theory learned in the classroom to work of significance to the organization and generally transferrable to other organizations.
- No more than 20% of the student's time should be spent handling clerical duties, physical labor, or other responsibilities not typically fundamental to jobs requiring a college degree.
- Student should be developing or honing in skills in writing, research, interpersonal communication, problem-solving, analyzing, teamwork, etc.
- There should be NO student-required initial monetary outlay.
- Student cannot be self-employed, employed by or reporting to a member of the student's family, or already working in the job.
- Student cannot take the course for an internship she/he has already begun or completed.